

## RECORD OF PROCEEDINGS

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MINUTES OF A SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF THE  
INTERQUEST NORTH BUSINESS IMPROVEMENT DISTRICT  
(THE "DISTRICT")  
HELD  
FEBRUARY 22, 2023

A special meeting of the Board of Directors of the Interquest North Business Improvement District (referred to hereafter as the "Board") was convened on Wednesday, February 22, 2023, at 1:30 p.m. This District Board meeting was held via Microsoft Teams. The meeting was open to the public.

### ATTENDANCE

#### Directors In Attendance Were:

Timothy Seibert, President  
Christopher S. Jenkins, Vice President/Treasurer  
David D. Jenkins, Assistant Secretary  
Delroy Johnson, Assistant Secretary

#### Also, In Attendance Were:

Josh Miller, Korben Heim, Carrie Bartow and Mallorie Hansen;  
CliftonLarsonAllen LLP ("CLA")  
Russ Dykstra, Esq.; Spencer Fane LLP  
Robert Huls; Nor'Wood Development Group  
Tim Leonard; Member of the Public

### ADMINISTRATIVE MATTERS

**Call to Order and Agenda:** Director Seibert called the meeting to order at 1:32 p.m.

Following review, upon a motion duly made by Director D. Jenkins, seconded by Director Seibert and, upon vote, unanimously carried, the Board approved the agenda, as presented.

**Disclosures of Potential Conflicts of Interest:** Attorney Dykstra discussed the state law requirements for disclosure of potential conflicts of interest with the directors, noting that completed disclosure statements had been filed for each of the Directors with the Secretary of State at least three days prior to the meeting. In addition, Attorney Dykstra noted that each director is to verbally reveal his potential conflicts of interest to the Board prior to beginning the discussion in which a conflict may arise.

**Quorum, Location of Meeting and Meeting Notices:** A quorum of the Board was confirmed. The Board noted the meeting was noticed on the website as required.

**Public Comment:** Tim Leonard, member of the public, requested disclosure of

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the physical meeting location and that the second comment on the claims details be made public beyond what is currently provided.

**Minutes from the November 2, 2022 Special Board Meeting:** Following review, upon a motion duly made by Director Seibert, seconded by Director C. Jenkins and, upon vote, unanimously carried, the Board approved the minutes from the November 2, 2022 special Board meeting, as presented.

**Other:** None.

### FINANCIAL MATTERS

**Previous Claims and Current Claims:** Ms. Bartow reviewed the current and previous claims with the Board. Following review, upon a motion duly made by Director Seibert, seconded by Director C. Jenkins and, upon vote, unanimously carried, the Board ratified approval of past claims and approved current claims.

**December 31, 2022 Unaudited Financial Statements:** Ms. Bartow reviewed the December 31, 2022 Unaudited Financial Statements with the Board. Following review and discussion, upon a motion duly made by Director C. Jenkins, seconded by Director Seibert and, upon vote, unanimously carried, the Board accepted the December 31, 2022 Unaudited Financial Statements, as presented.

**Public Hearing to Consider Amendment of the 2022 Budget. Resolution to Amend the 2022 Budget:** Director Seibert opened the public hearing to consider amendment of the 2022 budget at 1:43 p.m.

It was noted that publication of Notice stating that the Board would consider amendment of the 2022 Budget and the date, time and place of the public hearing was made in a newspaper having general circulation within the District. No written objections were received prior to the public hearing.

Ms. Bartow reviewed the 2022 Budget amendment to the general fund and debt service fund with the Board.

Mr. Leonard presented questions to the Board regarding the plan for the remaining fund balance, cost overruns, debt service fund amendment and capital outlay. Discussion ensued.

Director Seibert closed the public hearing at 1:58 p.m.

Following review and discussion, upon a motion duly made by Director Seibert, seconded by Director C. Jenkins and, upon vote, unanimously carried, the Board approved the 2022 Budget amendment and adopted the Resolution to Amend the 2022 Budget, as presented.

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**Other:** None.

LEGAL MATTERS

**Other:** None.

MANAGER  
MATTERS

**Other:** None.

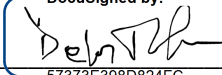
OTHER BUSINESS

**Other:** None.

ADJOURNMENT

There being no further business to come before the Board at this time, Director Seibert adjourned the meeting at 1:59 p.m.

Respectfully submitted,

DocuSigned by:  


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Secretary for the Meeting