

# INTERQUEST NORTH BUSINESS IMPROVEMENT DISTRICT

121 S. Tejon Street, Suite 1100

Colorado Springs, Colorado

719-635-0330

[www.interquestnorthbid.com/](http://www.interquestnorthbid.com/)

## **NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Wednesday, November 2, 2022

**TIME:** 9:00 a.m.

**LOCATION:** **VIA MICROSOFT TEAMS**

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams video conference use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YTAxMDkzNTItZGZkYy00ODk3LWI5NTEtNGlyMWZkODFhOWEx%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22a05a90a1-fbd3-423d-8e2e-df67c7aa29f5%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YTAxMDkzNTItZGZkYy00ODk3LWI5NTEtNGlyMWZkODFhOWEx%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22a05a90a1-fbd3-423d-8e2e-df67c7aa29f5%22%7d)

**ACCESS:**

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 505 813 516#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Timothy Seibert		May, 2023
Christopher S. Jenkins		May, 2023
Delroy Johnson		May, 2025
David D. Jenkins		May, 2023
Vacant		May, 2025

**I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Acknowledge resignation of Russel T. Tutt IV effective October 21, 2022.
- E. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- F. Review and consider approval of minutes from the December 22, 2021, Special Board Meeting (enclosure).
- F. Discuss results of the May 3, 2022, Regular Director Election.
- G. Confirm filing of Oaths of Directors.
- H. Consider appointment of officers.

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

- I. Consider adoption of the Resolution Regarding 2023 Annual Administrative Matters (enclosure).
- J. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosures).
- K. Other.

## **II. FINANCIAL MATTERS**

- A. Review and consider approval of current claims and ratification of past claims (enclosure).
- B. Review and consider acceptance of the September 30, 2022 Unaudited Financial Statements and of the Schedule of Cash Position (enclosure).
- C. Review and consider approval of Developer Advance summary (enclosure).
- D. Conduct Public Hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution to Amend the 2022 Budget (enclosure).
- E. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and to set Mill Levies (enclosure).
- F. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- G. Appointment of Board member to sign the DLG70 Certification of Tax Levies
- H. Consider approval of the engagement letter with BiggsKofford to prepare the 2022 Audit (enclosure).
- I. Other.

## **III. LEGAL MATTERS**

- A. Consider adoption of Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- B. Consider adoption of the Workers Compensation Exclusion Resolution (enclosure).
- C. Consider ratification of the 2023 Operating Plan submittals (enclosure).
- D. Other.

## **IV. MANAGER MATTERS**

- A. Consider approval of CliftonLarsonAllen LLP statement(s) of work (enclosure).
- B. Other.

**V. OTHER BUSINESS**

A. Other.

**VI. ADJOURNMENT**

**Next regular meeting is scheduled for December 21, 2022.**