

INTERQUEST NORTH BUSINESS IMPROVEMENT DISTRICT

121 S. Tejon St., Suite 1100
Colorado Springs, CO 80903
Phone: 719-635-0330
www.interquestnorthbid.com

NOTICE OF REGULAR MEETING AND AGENDA

DATE: October 16, 2024

TIME: 9:00 a.m.

LOCATION: Via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MmYzZGI5ODktNWExNi00YmIzLTlhOGMtODQ5M GU5ZDA4OTlh%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

To attend via telephone, dial 720-547-5281 and enter Conference ID 285 702 035#:

Board of Directors

Timothy Seibert
Christopher S. Jenkins
David D. Jenkins
Delroy Johnson
Greg Barbuto

Office

President
Vice-President
Secretary
Assistant Secretary
Assistant Secretary

Term Expires

May, 2027
May, 2027
May, 2027
May, 2025
May, 2025

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the September 10, 2024, special board meeting (enclosure).

- F. Consider adoption of the Resolution Regarding 2025 Annual Administrative Matters (enclosure).

2025 Meeting Dates:

3rd Wednesday of September & October @ 9:00 a.m.

Physical Posting Location within the District's Boundaries:

West of Voyager Pkwy., North of Interquest Pkwy., East of I-25

- G. Discuss 2025 insurance requirements (public officials' liability, general liability, workers' compensation, comprehensive crime. Obtain insurance coverage through the Colorado Special Districts Property and Liability Pool and authorize membership in the Special District Association (enclosure).
 - 1. Review and consider approval of 2025 Resolution of Workers' Comp Coverage Exclusion (enclosure).
- H. Consider approval of CliftonLarsonAllen LLP Statement(s) of Work (enclosure).

II. FINANCIAL MATTERS

- A. Consider for approval of PIF collection actions for non-payment.
- B. Review and ratify approval of previous claims totaling \$14,235.13 (enclosure).
- C. Review and consider acceptance of September 30, 2024 Unaudited Financial Statements, Schedule of Cash Position, Schedule of Property Tax Collections and current claims (to be distributed).
- D. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget (enclosure).
- E. Conduct Public Hearings on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget, Appropriate Sums of Money and to Set Mill Levies (enclosures).
- F. Discuss statutory requirements for an audit. Consider approval of engagement letter with BiggsKofford P.C. to prepare 2024 Audit (to be distributed).
- G. Appointment of Board member to sign the DLG-70 Certification of Tax Levies.

III. LEGAL MATTERS

- A. Discuss and consider the adoption of Resolution Regarding Colorado Open Records Act Requests (enclosure).
- B. Discuss and Consider Adoption of Resolution Calling the May 6, 2025 Regular Election for Directors (enclosure).

IV. MANAGER MATTERS

- A. Designate website compliance coordinator.
- B. Ratify website technology accessibility statement (enclosure).
- C. Review and consider authorization of website compliance coordinator to obtain a proposal for remediation services for statutorily required document and authorize Board member to approve proposal.
- D. Authorize Board member or committee to work with district staff to transition website to ADA compliant hosting platform.

V. OTHER BUSINESS

VI. ADJOURNMENT

The next regular meeting is scheduled for September 17, 2025 at 9:00 a.m. via MS Teams.