

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
INTERQUEST NORTH BUSINESS IMPROVEMENT DISTRICT
(THE "DISTRICT")
HELD
APRIL 19, 2023

A special meeting of the Board of Directors of the Interquest North Business Improvement District (referred to hereafter as the "Board") was convened on Wednesday, April 19, 2023, at 11:30 a.m. This District Board meeting was held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Directors In Attendance Were:

Timothy Seibert, President
David D. Jenkins, Assistant Secretary
Delroy Johnson, Assistant Secretary

Absent and Excused:

Christopher S. Jenkins, Vice President/Treasurer

Also, In Attendance Were:

Josh Miller, Korben Heim, Carrie Bartow and Mallorie Hansen;
CliftonLarsonAllen LLP ("CLA")
Russ Dykstra, Esq.; Spencer Fane LLP
Robert Huls; Nor'Wood Development Group
Tim Leonard; Member of the Public

ADMINISTRATIVE MATTERS

Call to Order and Agenda: Director Seibert called the meeting to order at 11:32 a.m.

Following review, upon a motion duly made by Director D. Jenkins, seconded by Director Seibert and, upon vote, unanimously carried, the Board approved the agenda, as amended to include consideration of acceptance of Easement agreement for private property owners within the District to maintain property.

Disclosures of Potential Conflicts of Interest: Attorney Dykstra discussed the state law requirements for disclosure of potential conflicts of interest with the directors, noting that completed disclosure statements had been filed for each of the Directors with the Secretary of State at least three days prior to the meeting. In addition, Attorney Dykstra noted that each director is to verbally reveal his potential conflicts of interest to the Board prior to beginning the discussion in which a conflict may arise.

Quorum, Location of Meeting and Meeting Notices: A quorum of the Board was confirmed. The Board noted the meeting was noticed on the website as

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required.

Following discussion, upon a motion duly made by Director Seibert, seconded by Director D. Jenkins and, upon vote, unanimously carried, the Board excused the absence of Director C. Jenkins.

Public Comment: Tim Leonard, member of the public, expressed concerns regarding the cost for easements and public improvements.

Minutes from the February 22, 2023 Special Board Meeting: Following review, upon a motion duly made by Director D. Jenkins, seconded by Director Seibert and, upon vote, unanimously carried, the Board approved the minutes from the February 22, 2023 special Board meeting, as presented.

FINANCIAL MATTERS

Previous Claims and Current Claims: Ms. Hansen reviewed the previous and current claims with the Board. Following review, upon a motion duly made by Director Seibert, seconded by Director D. Jenkins and, upon vote, unanimously carried, the Board ratified approval of past claims and approved current claims.

March 31, 2023 Unaudited Financial Statements: Ms. Hansen reviewed the March 31, 2023 Unaudited Financial Statements with the Board. Following review and discussion, upon a motion duly made by Director D. Jenkins, seconded by Director Johnson and, upon vote, unanimously carried, the Board accepted the March 31, 2023 Unaudited Financial Statements, as presented.

Improvements: Ms. Bartow reviewed Certified Improvements with the Board and detailed the schedule listing to be distributed. Following review and discussion, upon a motion duly made by Director D. Jenkins, seconded by Director Seibert and, upon vote, unanimously carried, the Board accepted the Certified Improvements, as presented.

Reimbursement for Public Improvements: Ms. Bartow reviewed the reimbursement for public improvements with the Board. Following review, upon a motion duly made by Director Seibert, seconded by Director D. Jenkins and, upon vote, unanimously carried, the Board authorized reimbursement for public improvements, as presented.

LEGAL MATTERS

Easement Agreement for Private Property Owners within the District to Maintain Property: Attorney Dykstra reviewed the Easement Agreement for Private Property Owners within the District to Maintain Property with the Board. Following review, upon a motion duly made by Director Seibert, seconded by Director D. Jenkins and, upon vote, unanimously carried, the Board accepted the Easement Agreement, as presented.

MANAGER

None.

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MATTERS

OTHER BUSINESS None.

ADJOURNMENT There being no further business to come before the Board at this time, Director Seibert adjourned the meeting at 11:50 a.m.

Respectfully submitted,

DocuSigned by:

David Jenkins

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Secretary for the Meeting