

# INTERQUEST NORTH BUSINESS IMPROVEMENT DISTRICT

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## **NOTICE OF SPECIAL MEETING AND AGENDA**

**DATE:** Monday, November 13, 2023

**TIME:** 9:00 a.m.

**LOCATION:** **Via Microsoft Teams**

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Yjk2NjM1M2UtMWU3YS00YWRILWE1MDctY2E3YWVmYjZlYzUy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Yjk2NjM1M2UtMWU3YS00YWRILWE1MDctY2E3YWVmYjZlYzUy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

**ACCESS:**

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+1 720-547-5281](tel:+17205475281), 716602094# United States, Denver

Phone Conference ID: 468 358 784#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Timothy Seibert	President	May, 2027
Christopher S. Jenkins	Vice President	May, 2027
David D. Jenkins	Secretary	May, 2027
Delroy Johnson	Assistant Secretary	May, 2025
Greg Barbuto	Assistant Secretary	May, 2025

## **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.  
Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- E. Minutes of September 6, 2023 Special Meeting (enclosure).
- F. Consider Adoption of Resolution 2023-11-01, Regarding 2024 Annual Administrative Matters (enclosure).

## **II. FINANCIAL MATTERS**

- A. Consider for approval of PIF collection actions for non-payment.
- B. Conduct Public Hearing on amendment to 2023 Budget and consider adoption of Resolution 2023-11-\_\_ to Amend 2023 Budget (enclosure).
- C. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-11-\_\_ to Adopt the 2024 Budget and Appropriate Sums of Money and Set Mill Levies (enclosure).
- D. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- E. Ratify Approval of the 2022 Audit (enclosure).
- F. Consider approval of engagement letter with BiggsKofford P.C. to prepare 2023 Audit (enclosure).
- G. Consider appointment of District Accountant to prepare 2025 Budget.

## **III. LEGAL MATTERS**

- A. Review and Consider Approval of 2024 Resolution 2023-11-\_\_ of Workers Comp Coverage Exclusion (enclosure).

**IV. MANAGER MATTERS**

- A. Discuss and consider approval of 2024 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize membership in the Special District Association (enclosure).
- B. Consider Approval of CliftonLarsonAllen LLP Master Service Agreement and related Statement(s) of Work (enclosures).

**V. DIRECTOR MATTERS**

**VI. OTHER BUSINESS**

**VII. ADJOURNMENT**

**There are no remaining scheduled meetings for 2023.**